

Cambridge International School, Mohal, Kullu
CURRICULUM, 2021-22
Computer-VI

Content	March-June			
	Computer Language	Introduction to Adobe Photoshop CS6	Tables In word Mail Merge In word	Formula and Function in excel
Outcomes	<ul style="list-style-type: none"> Familiarizing with the terms: - <ul style="list-style-type: none"> Programming languages. Low- and high-level language. Computer processors. 	<ul style="list-style-type: none"> Comprehending Ecommerce. Familiarizing with the features and applications of ecommerce. Comprehend the interface of Photoshop cs6. Identify the components and palettes. Comprehend and apply various tools. 	<ul style="list-style-type: none"> Comprehend ways to insert a table, resize tables using handles, changing the appearance of table, adding/deleting row and columns, merging and splitting rows and columns. Familiarizing with Mail merge and its need. Enabling the learner to: - <ul style="list-style-type: none"> Perform steps to mail merge. 	<ul style="list-style-type: none"> Enabling the learner to: - <ul style="list-style-type: none"> Type the formula using different methods. Use range and text in formula Define cell reference and its types. Use inbuilt mathematical functions.
Activity	Solving a puzzle with the help of clues	Using crop and move tool to select the required part of image and saving it .	Sending a birthday invitation to 6-7 friends using mail merge	Creating the table to numbers from 1 to 5 using cell reference

Content	July-November			
	Introduction to MS Access	Advanced topic in MS Access	Enhancing a presentation Internet Services	Computer Crime, Ethics and Security.
Learning Outcomes	<ul style="list-style-type: none"> Comprehending the concept of database. Enabling the learner to open MS Access. Enabling the learner to create/ modify Tables and views. 	<ul style="list-style-type: none"> Enabling the learner to: - <ul style="list-style-type: none"> Identify the design view of the table. Create and running queries. Create forms for the table. Generate report for the table. 	<ul style="list-style-type: none"> Enabling the learner to: - <ul style="list-style-type: none"> Insert and edit smart art in a slide. Insert audio and video clips. Insert action button and print a presentation. Comprehending Ecommerce. Familiarizing with the features and applications of ecommerce. Comprehend the interface of Photoshop cs6. Identify the components and palettes. Comprehend and apply various tools. 	<ul style="list-style-type: none"> Familiarizing with: - <ul style="list-style-type: none"> Advantages and disadvantages of using Internet. Computer ethics and various unethical practices. Various safety measures to be used while using internet. Recapitulation.
Activities	Creating a Table and performing various operations like deleting and adding rows and columns.	Creating a Query according to the given criteria.	Creating a presentation with audio and video file in it. Make a PowerPoint presentation on the topic – “E-Commerce”.	Solving a puzzle with the help of the given clues.